

Job Title: Student Experience Leader

Organization: Mosaic Minds Learn & Play

Position Type: Part-Time

Schedule:

- **Monday, Tuesday, Thursday, Friday**
- **7:45 AM – 3:15 PM**

Compensation:

- **\$18.00 per hour**
 - **401(k) with employer match beginning in the second year of employment**
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Position Overview

The Student Experience Assistant supports a positive, organized, and engaging learning environment for students at Mosaic Minds Learn & Play. This role helps ensure smooth daily operations by assisting with student arrival and dismissal, supporting teachers in the classroom, preparing learning activities, and supervising students during lunch and recess.

The ideal candidate is dependable, energetic, and enjoys working with children in a collaborative and dynamic educational setting.

Key Responsibilities

Student Arrival & Dismissal

- **Assist with morning student drop-off procedures**
- **Support afternoon pick-up and ensure safe, organized dismissal**
- **Help maintain a welcoming and efficient arrival environment for students and families**

Classroom Support

- **Assist teachers with classroom activities and daily routines**
- **Provide support to individual students or small groups during learning activities**
- **Help maintain an organized, positive classroom environment**

Activity Preparation

- **Set up materials and learning stations for classroom lessons and activities**
- **Assist with preparation and cleanup of projects, games, and learning materials**
- **Help ensure classrooms are ready for the day's schedule**

Student Supervision

- **Supervise students during lunch and recess periods**
- **Monitor student safety and encourage positive interactions**
- **Support transitions between activities and learning spaces**

General Support

- **Assist with maintaining clean, organized classrooms and shared spaces**
 - **Help with school events or special activities as needed**
 - **Support a positive student experience through encouragement and engagement**
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Qualifications

- **Minimum 18 years of age**
 - **Positive attitude and strong interpersonal skills**
 - **Ability to work well with children in a structured learning environment**
 - **Dependable and punctual**
 - **Ability to work collaboratively with teachers and staff**
 - **Experience working with children or in an educational setting is preferred but not required**
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Work Environment

This role involves active engagement with students throughout the school day, including time spent in classrooms, outdoor recess areas, and shared school spaces. The position requires standing, walking, and assisting with classroom activities.

About Mosaic Minds Learn & Play

Mosaic Minds Learn & Play is dedicated to creating a joyful, engaging environment where students can learn, explore, and grow. Our team works together to support curiosity, creativity, and positive experiences for every child.

To Apply:

Interested candidates should submit a brief resume and a short introduction describing their interest in working with students to admin@mosaicminds-learn.com